

# **LUSTON GROUP PARISH COUNCIL**

THE ANNUAL MEETING OF LUSTON GROUP PARISH COUNCIL WILL BE HELD AT **7.30 PM ON MONDAY 11 MAY 2026** AT THE METHODIST CHAPEL, LUSTON

## **1. Election of Chairman**

## **2. Receive apologies for absence**

## **3. Co-opt to the vacancy for Eyton Parish and vacancy for Eye, Moreton & Ashton Parish**

## **4. Declarations of Interest**

- 4.1* Disclosable Pecuniary
- 4.2* Non-disclosable Pecuniary
- 4.3* Non Pecuniary
- 4.4* Written requests for dispensation

## **5. Election of Vice Chairman**

## **6. Approval of minutes of 13 April 2026**

## **7. Flooding matters**

Consider reports, recommendations and updates and agree way forward.

## **8. Matters raised by local residents.**

Residents to raise local matters. Items raised for decision will be placed on the agenda for the next meeting.

## **9. Planning**

*9.1* 242903 Parcel of Land to the North of Tunnel Lane, Tunnel Lane, Orleton, SY8 4HY. Proposed change of use from agricultural use to 5no. holiday cabins and biodiversity enhancements. Re-consultation.

*9.2* 260777 Green Orchard, Luston, HR6 0EB. T1 - 1 Large Walnut Tree within our boundary to be felled and stump removed. T2 - 1 Large Spruce Tree within our boundary to be felled and stump removed. T3 - 1 Large Spruce Tree within our boundary to be felled and stump removed. T4 - 1 Sycamore Tree within our boundary to be felled and stump removed.

*9.3* Annecy, Luston, Leominster. HR6 0BX. Application for Grant of premises licence. Sale/Supply of Alcohol (consumption off the premises). Monday – Sunday 8am – 6pm. Not open to the public - Deliveries only

*9.4* Update on planning decisions by Herefordshire Council.

## **10. Highways and environmental matters**

*10.1* Drainage grant 2026-27: Review proposed drainage grant application and agree way forward.

*10.2* Highways – Matters to bring to the attention of the highway authority.

*10.3* Lengthsman and P3 footpaths.

## **11. Finance**

*11.1* Internal audit and report

*11.2* Annual Governance Statement

*11.3* Annual Return 2025-26

*11.4* Risk assessment and insurance policy

*11.5* Payments for consideration:

D C Gardening Services, lengthsman (April 2026) – £270.00

Gallagher (parish council insurance) – £577.24

Clerk, internal auditor honorarium – £ tbc

Clerk, Office 365 subscription 2026-27 – £ tbc

*11.6* Review direct debit payments:

Gigaclear, broadband service, May 2026 – £57.17

Clerk, wages (April 2026)

## **12. Appointment of Representatives**

*12.1* HALC representative(s)

*12.2* Working group members: *Planning working group*

*Management working group*

*Finance working group*

*Website working group*

## **13. Review parish council policies and procedures**

Standing Orders (updated 2023); Code of Conduct; Complaints procedure, Data Protection policy, IT Policy, Freedom of Information publication scheme, Financial Regulations, Equal opportunities policy, Grants and Donations policy, Planning policy and Communications policy.

## **14. Speed Indicator Devices**

Report on grant application, review additional quotations for speed indicator devices (SIDs) and agree way forward.

## **15. .Gov email addresses for councillors**

Consider quotation for .gov.uk email addresses for councillors and agree way forward.

## **16. Clerk's Report and reports on meetings attended by parish councillors**

## **17. Matters for consideration at the next meeting (no discussion)**

## **18. Date of Next Full Council Meeting.**

To confirm the date and venue of the next meeting.

Clerk to Luston Group Parish Council

6 May 2026