

# **LUSTON GROUP PARISH COUNCIL**

NOTICE IS HEREBY GIVEN THAT LUSTON GROUP PARISH COUNCIL WILL MEET AT 7.30PM ON MONDAY 4 SEPTEMBER 2023 AT CAWLEY HALL

## **1. Acceptance of apologies for absence**

## **2. Declarations of interest and written requests for dispensation on agenda items**

- 2.1* Disclosable Pecuniary;
- 2.2* Non-disclosable Pecuniary;
- 2.3* Non-Pecuniary; and
- 2.4* Written requests for dispensation.

## **3. Approval of minutes from 3 July 2023**

## **4. Flooding matters**

Consider update from Natural Flood Management coordinator, Herefordshire Council, and agree way forward.

## **5. Ward Councillor D Hurcomb's Brief Report (for information only)**

Items raised for decision will be placed on the agenda for the next meeting.

## **6. Clerk's Report and reports on meetings attended by parish councillors**

## **7. Matters raised by local residents**

Residents to raise local matters. Items raised for decision will be placed on the agenda for the next meeting.

## **8. Planning**

- 8.1* 232361 Workshops at Mile End, Mile End, Broad Lane, Leominster, HR6 0AL. Proposed surfacing and drainage of timber yard.
- 8.2* Update on planning decisions/ enforcement by Herefordshire Council.

## **9. Highways and environmental matters**

- 9.1* Lengthsman grant 2023-24 – Update and agree way forward.
- 9.2* Proposed permissive path/ access to wetland area for members of the public – Update and agree way forward.
- 9.3* Consider request to host Cawley Hall sign on the Holy Well, Luston.
- 9.4* Highways – Report on meeting with locality steward and matters to bring to the attention of Balfour Beatty.
- 9.5* Lengthsman and P3 footpaths.

## **10. Finance**

- 10.1* Payments to ratify:
  - D C Gardening Services, lengthsman and footpaths – £816.00
  - Clerk, wages July 2023

**10.2** Payments for consideration:

DC Gardening Services, lengthsman/ footpaths – £ tbc  
PKF Littlejohn, external audit 2022-23 – £252.00  
Complete Weed Control, maintenance 2023 – £540.00  
HCI Data Limited, domain renewal to September 2025 – £102.00  
John Finch Computers, upgrade drive in parish council laptop – £204.00  
Clerk, wages, August 2023

**10.3** Review direct payments:

Gigaclear, broadband service, August and September 2023 – £72.00  
Unity Trust, service charge – £18.00

**11. Hereford & Worcester Fire and Rescue Service Community Risk Management Plan 2025-30**

To consider stakeholder questionnaire on risk factors, such as demographics, workforce capabilities, societal change, legislation, resources and funding and other potential emerging issues.

**12. Review HALC schedule of courses**

Consider training courses and agree the way forward.

**13. Matters for consideration at the next meeting (no discussion)**

**14. Date of Next Full Council Meeting**

To confirm the date and venue of the next meeting.

Clerk, Luston Group Parish Council  
30 August 2023