

LUSTON GROUP PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT LUSTON GROUP PARISH COUNCIL
WILL MEET ONLINE AT **7.30 PM ON MONDAY 7 DECEMBER 2020**

THIS WILL BE AN ONLINE MEETING VIA ZOOM

Members of the public wishing to join the meeting should click on the
following link:

7.30 pm: Click to join Zoom Meeting
<https://us02web.zoom.us/j/88003512655>

1. Acceptance of apologies for absence

2. Co-opt to the vacancy for Eyton Parish on the Group Parish Council

3. Declarations of interest and written requests for dispensation on agenda items

- 3.1* Disclosable Pecuniary;
- 3.2* Non-disclosable Pecuniary;
- 3.3* Non-Pecuniary; and
- 3.4* Written requests for dispensation.

4. Approval of minutes from 2 November 2020

5. Ward Councillor S Bowen's Brief Report (for information only)

Items raised for decision will be placed on the agenda for the next meeting.

6. Flooding matters

Update and agree next steps.

7. Clerk's Report and reports on meetings attended by parish councillors

8. Matters raised by local residents

Residents to raise local matters. Items raised for decision will be placed on the agenda for the next meeting.

9. Planning

- 9.1* 203675 Land South of Luston adjacent to B4361 Luston. Proposed erection of five dwelling houses with associated vehicle access from B4361.
- 9.2* 203661 Church View, Moreton, HR6 0DP. Conversion of former articulated lorry trailer to create bespoke holiday cabin.
- 9.3* 203661 Springfield Cottage, Croft Lane, Luston, HR6 0ED. Proposed replacement of existing car port with annexe garage with first floor accommodation over, link structure and first floor extension to house bathroom.
- 9.4* Update on planning decisions by Herefordshire Council.

10. Highways and environmental matters

10.1 Highways – Matters to bring to the attention of Balfour Beatty.

10.2 Lengthsman and P3 footpaths.

11. SmartWater for Luston group parishes

Consider SmartWater proposition as presented to the group parish council by West Mercia Police on 7 September 2020.

12. Resurfacing of Cawley Hall car park

Consider quotation from project management company, response from Cawley Hall committee and agree next steps.

13. Finance

13.1 Payments for consideration:

D C Gardening Services, lengthsman and P3 footpaths (Oct. 2020) – £30.00

Lidar Logic, site visit and preliminary assessment re: Eyton – £150.00

Clerk, anti-virus/ security subscription for laptop (3 years) – £99.20

Clerk, wages (November and December 2020)

HMRC, PAYE for period to 5 January 2020

13.2 Review direct debit payments:

Airband, broadband service, November 2020 – £60.00

13.3 Consider mid-year accounts, 2021-22 budget and precept proposed by the finance working group and review the effectiveness of internal financial controls.

14. Consider proposed Data Retention Policy

Review data retention policy proposed by management working group

15. Review member communications

Consider consent to share email addresses for parish council business

16. Matters for consideration at the next meeting (no discussion)

17. Date of Next Full Council Meeting

To confirm the date of the next online meeting.

Clerk, Luston Group Parish Council
2 December 2020