

LUSTON GROUP PARISH COUNCIL

**PARISH COUNCILLORS ARE SUMMONED TO ATTEND AN
EXTRAORDINARY MEETING TO BE HELD ONLINE AT 7.30 PM ON
MONDAY 1 JUNE 2020**

THIS WILL BE AN ONLINE MEETING VIA ZOOM

Members of the public wishing to join the meeting should click on the following link:

7.30 pm: Click to join Zoom Meeting

[https://us02web.zoom.us/j/87897249083?pwd=NWx0L05PY0E1L3BhRGZRdFZpM
Wx5UT09](https://us02web.zoom.us/j/87897249083?pwd=NWx0L05PY0E1L3BhRGZRdFZpM
Wx5UT09)

1. Election of Chairman and Vice Chairman

2. Acceptance of apologies for absence

3. Declarations of interest and written requests for dispensation on agenda items

- 3.1 Disclosable Pecuniary;
- 3.2 Non-disclosable Pecuniary;
- 3.3 Non-Pecuniary; and
- 3.4 Written requests for dispensation.

4. Approval of minutes from 2 March 2020

5. Luston Group Good Neighbour Scheme and support during Covid 19

An overview from Cllr. A Brandish.

6. Ward Councillor S Bowen's Brief Report (for information only)

Items raised for decision will be placed on the agenda for the next meeting.

7. Clerk's Report and reports on meetings attended by parish councillors

8. Matters raised by local residents

Residents to raise local matters. Items raised for decision will be placed on the agenda for the next meeting.

9. Planning

- 9.1 201157 Eyton Hall Eyton, HR6 0AE. Proposed grain store.
- 9.2 201293 10 Lilac Grove, Luston, HR6 0EF. To remove beech hedge (H1).
- 9.3 Update on planning decisions/ enforcement by Herefordshire Council.

10. Highways and environmental matters

10.1 Consider Annual Maintenance Plan 2020-21, processes to manage ongoing lengthsman and footpath work in light of Covid 19 guidance, and agree next steps.

10.2 Road name signs: Consider response from Balfour Beatty on request for traditional signpost at Lydiatt's crossroads and agree next steps.

10.3 Appointment of tree officer – Update and agree next steps

10.4 Highways – Matters to bring to the attention of Balfour Beatty

10.5 Lengthsman and P3 footpaths.

11. Finance

11.1 To consider annual insurance renewal with Came & Co

11.2 Payments for consideration:

D C Gardening Services, lengthsman and P3 footpaths (April 2020) – £84.00

Came & Co, parish council insurance – £364.96

HALC, In the Hot Seat course – £48.00

SWARCO, SIDs maintenance contract – £631.20

Herefordshire Council, election costs – £166.51

Clerk, Office 365 annual subscription – £135.36

Clerk, wages (March-May 2020)

11.3 Review direct debit payments:

Airband, broadband service, April-June 2020 – £180.00

ICO, data protection registration – £35.00

11.4 To ratify payments made by the Clerk under delegated powers

11.5 Implementation of electronic banking for payments

11.6 External Audit – review process and requirement to adopt accounts by 31st July 2020

12. Fastershire 'Keep Connected' Grant

Review and agree next steps.

13. Police & Crime Commissioner support for community groups

Consider grant application to Police and Crime Commissioner to support local community groups which may need to purchase small items such as appropriate PPE (masks, gloves), ID badges, stationery etc.

14. Herefordshire Rural Services Delivery Grant Scheme

The scheme supports Community Transport and rural services in Herefordshire by making available funding for initiatives to improve access for rural residents and people with limited or no access to public transport and private car transport. Consider project to support and agree next steps.

15. Core strategy and neighbourhood planning review

Review process in light of Covid 19 guidance and agree next steps.

16. Website accessibility guidelines

Commission contractor to update website to be compliant with accessibility guidelines by September 2020.

17. Schedule of parish council meetings 2020-21

Consider proposed schedule of meetings.

18. Review/ update Clerk's delegated powers

- a) Delegated powers to spend up to £1,000 between meetings when unforeseen circumstances occur;
- b) Delegated powers to spend against specific items in the annual budget e.g. for lengthsman, hall hire, clerk's salary, as identified in the budget when setting the precept; and
- c) Delegated powers to comment on planning applications between meetings when unforeseen circumstances occur.

All actions implemented under delegated powers must be undertaken in consultation with the Chairman or Vice Chairman, or other councillor and be reported and recorded in the minutes of the next parish council meeting.

19. Matters for consideration at the next meeting (no discussion)

20. Date of Next Full Council Meeting

To confirm the date of the next online meeting, which is proposed to be at 7.30pm on Monday 6 July 2020.

Chairman,
Luston Group Parish Council
27 May 2020