

LUSTON GROUP PARISH COUNCIL

MINUTES OF THE LUSTON GROUP PARISH COUNCIL MEETING HELD AT 7.30 PM ON MONDAY 2 DECEMBER 2019 AT CAWLEY HALL, EYE, LUSTON

PRESENT: G POULTON (CHAIRMAN), A BRANDISH (VICE CHAIRMAN), R BENNETT JONES, P EDWARDS, K WOOD, J COATES AND I STEVENS

IN ATTENDANCE: R HEWITT (CLERK); AND SEVEN (7) MEMBERS OF THE PUBLIC

1. Acceptance of apologies for absence – E Coates and C Pearson.

2. Co-opt a new member for Luston Parish on the Group Parish Council

DECISION: Deferred. Members of the public who would like to be co-opted are asked to notify the clerk in writing and should ideally have attended 2-3 meetings of the parish council.

3. Declarations of Interest

3.1 Disclosable Pecuniary. None.

3.2 Non-disclosable Pecuniary. None.

3.3 Non-Pecuniary. None.

3.4 Written requests for dispensation. None.

4. Approval of Meeting minutes from 4 November 2019

DECISION: The minutes of the meeting were agreed and signed.

5. Ward Councillor S Bowen's Brief Report (for information only)

Ward Cllr. Bowen said Balfour Beatty has committed to sort out the drainage at the end of Eye Lane by the A49. The defective drain on the B4361 by Tremezzo is to be fixed before Christmas. Balfour Beatty have been asked to clear the drainage pipes which pass under Seggin Lane. Welsh Water needs to agree the steps required to make the pumping station effective and to update their systems accordingly. A trip to Hartlebury can be arranged in the new year.

6. Clerk's Report and reports on meetings attended by parish councillors

The Clerk's report was noted.

7. Matters raised by local residents

A member of the public spoke against planning application 193927, 1 Lustonbury. A member of the public asked about the plan to have new road name signs. It was noted that Balfour Beatty have been paid for two signs at Yarpole Lane, and an estimate for a signpost and finger posts is outstanding for Lydiatt's crossroads. The new signs at Yarpole Lane will inform the design of signs at Eye Lane by the B4361 and noticeboard at the Croft Lane/ B4361 junction, which the locality steward has agreed may be done by the parish council.

A member of the community speed watch said that more volunteers are needed urgently in order to be able to continue to operate the scheme effectively. A member of the public said the footpath by the steel girder bridge on footpath LJ17 is very muddy. It was noted that the footpath officer has asked the locality steward to check this bridge and two others.

8. Planning

8.1 193738 – Dev 1 Land adjacent to Lustonbury Luston Herefordshire HR6 0AP. Variation of a conditions 2 and 8 of Planning Permission 190763/F. (Proposed erection of three dwellings with associated landscaping and infrastructure). To increase floor levels.

COMMENT: The parish council supports the planning application.

8.2 193936 – Broad Farm, North Road, Leominster, HR6 0AN. Proposed addition to Muddy Puddles play area of a self-contained water slide composed of a grass covered mound with a water slide, with a small pond with pump and filter. **COMMENT:** The parish council supports the planning application.

8.3 194047 – Brookfield Farm, Luston, HR6 0BX. External alterations to existing poultry units through replacement cladding and ventilation system, and the erection of a link corridor and an egg storage and packing area to the rear. **COMMENT:** The parish council supports the planning application.

8.4 193927 – 1 Lustonbury Luston Leominster Herefordshire HR6 0AP. T1 - Acacia - To reduce by 15-20% removing overhanging branches from neighbouring building site where feasible. **DECISION:** Not considered as planning application has been withdrawn.

7.4 Update on planning decisions/ enforcement. There were no Herefordshire Council planning decisions to report since the last meeting.

9. Highways and environmental matters

9.1 Seggin Lane, Eyton and requirement for supervised work in area of the pipeline. Fisher German require notification of all work within 50 metres of the pipeline which crosses the group parishes and will attend to supervise work that may be done. The clerk and lengthsman have been asked to attend a meeting with Fisher German. **DECISION:** To highlight the 50 metre requirement in the Eye and on the parish council website when publishing Balfour Beatty's guidance on ditches and drainage. The lengthsman will undertake no further work in Seggin Lane for the time being.

9.2 Consider report on meeting with Balfour Beatty to review drainage issues on Eye Lane near the A49, pooling water on pavement by Methodist Chapel, Luston, drainage at Seggin Lane, Eyton and defective drain by Tremezzo on B4361 at Luston. These matters were raised at a meeting with Balfour Beatty's locality steward and drainage north officer on 7 November 2019. **DECISION:** Approach landowner adjacent to pooled water on pavement by Methodist Chapel to propose a partnership approach to resolving the problem.

9.3 Highways – Matters to bring to the attention of Balfour Beatty. **DECISION:** Cllrs. Brandish and Wood kindly agreed to attend Balfour Beatty's highways briefing in December 2019.

9.4 Communication of responsibilities for hedges, ditch and drainage maintenance as set out by Balfour Beatty. **DECISION:** The Eye has kindly agreed to publish Balfour Beatty's guidance on ditches and drainage for riparian landowners. The leaflet has been published on the parish council website as well.

9.5 Lengthsman and P3 footpaths. **DECISION:** The lengthsman will be asked to repair ditching on Eye Lane, and to flatten ridges caused by vehicles on the green area at the entrance to the Willows.

9.6 Consider offer of 1 tonne of salt from Balfour Beatty. **DECISION:** No action required.
9.7 Proposal to install fixed water level indicator by culvert under the B4361 at Luston.
DECISION: The purchase of a fixed water level indicator was agreed at a cost of approximately £80.00. It will be fixed to the brick wall by the culvert under the B4361 at Luston by the lengthsman.

10. Finance

10.1 Payments considered:

D C Gardening Services, lengthsman and P3 footpaths (November 2019) – £384.00

Cawley Hall, meetings – £284.00

Clerk, administrative expenses April-November 2019 – £385.55

Clerk, wages (November and December 2019)

HMRC, PAYE for period to 5 January 2019 – £34.00

DECISION: Payments were approved, and cheques signed.

10.2 Review direct debit payments:

Airband, broadband service, December 2019 – £60.00

DECISION: The direct debit payment was noted.

10.3 Consider 2020-21 budget and precept proposed by the finance working group and review the effectiveness of internal financial controls. Accounts to date in 2019-20 were reviewed and noted. **DECISION:** The parish council agreed the 2020-21 budget and set the precept for the next financial year at £16,000. Funding will support work by the lengthsman, road name signs, support for the Eye, a review of the neighbourhood development plan, and wifi at Cawley Hall. Systems of internal control were reviewed, and it was agreed they are effective in safeguarding public money and resources.

The Clerk was thanked for the preparation of the draft accounts, budget and precept.

10.4 New steel ‘roof’ for the adopted telephone kiosk at Luston. **DECISION:** A quotation of £65.00 for a powder coated steel ‘roof’ for the kiosk was agreed.

11. Core strategy and neighbourhood planning review

The parish council considered a report on the workshop evening held by Herefordshire Council, and whether to begin the process of reviewing the Neighbourhood Development Plan. **DECISION:** A decision was deferred pending progress on the review of Herefordshire Council’s core strategy.

12. HALC Training for councillors

The HALC training schedule was reviewed. The Chairman will attend ‘In the Hot Seat’ on 8 January 2020 due to the cancellation of the course scheduled earlier in the autumn.

DECISION: No courses were agreed beyond what was decided in September 2019.

13. Matters for consideration at the next meeting (no discussion)

There were no matters raised.

14. Date of Next Full Council Meeting

DECISION: The next group parish council meeting will be at 7.30pm on Monday 3 February 2020 at Cawley Hall, Eye.

There being no further business, the meeting closed at 9.40 pm.

Signed as a true record_____

Date_____