

LUSTON GROUP PARISH COUNCIL

PARISH COUNCILLORS ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF LUSTON GROUP PARISH COUNCIL TO BE HELD AT 7.30 PM ON MONDAY 13 MAY 2019 AT CAWLEY HALL, EYE, LUSTON

1. Election of Chairman

2. Receive apologies for absence

3. Co-opt to the vacancies on the Group Parish Council

3.1 Luston Parish – to co-opt two members

3.2 Eye, Moreton & Ashton Parish – to co-opt one member

4. Consider adoption of new Code of Conduct

5. Declarations of Interest

5.1 Disclosable Pecuniary

5.2 Non-disclosable Pecuniary

5.3 Non Pecuniary

5.4 Written requests for dispensation

6. Election of Vice Chairman

7. Approval of minutes from 1 April 2019

8. Clerk's Report and reports on meetings attended by parish councillors

9. Matters raised by local residents.

(Residents to raise local matters)

10. Ward Councillor S Bowen's Brief Report (for information only)

(Items raised for decision will be placed on the agenda for the next meeting)

11. Planning.

11.1 191365 – Land at Ashfield, Luston. Proposed bungalow and attached garage.

11.2 191395 – East & West Granary Cottages, Ashton Court, Ashton, HR6 0DN. Application for removal of condition 2 of planning permission 83/0483 (Alterations of existing building into two holiday flats, at Ashton Court Farm, Ashton, Nr. Leominster) to allow the properties to be let as long-term rentals.

11.3 191439 – The Hollies, Luston, HR6 0EB. Proposed works to 2 x Yew trees.

11.4 190032 – Land to the West of B4361, Luston. Consider report from working group that met with planning services and agree next steps.

11.5 Update on planning decisions/ enforcement by Herefordshire Council.

12. Finance

12.1 Consider risk assessment and insurance policy

12.2 Consider Annual Governance Statement 2018-19

12.3 Consider Annual Return 2018-19

12.4 Payments for consideration:

DC Gardening Services (lengthsman) – £168.00
SWARCO, SID maintenance 2019-20 – £631.20
Clerk, Office 365 subscription 2019-20 – £112.80
Came and Company (parish council insurance) – £302.85
Internal auditor, honorarium – £20.00
Clerk, AVG anti-virus subscription and HMRC re: PAYE 2018-19 – £24.00
The Clerk (salary, April 2019)
G Poulton, refreshments for annual parish meetings, 8 May 2019 – £ tbc
Methodist Chapel, room hire for speed watch training – £24.00

12.5 Review signatories for parish council account

12.6 Review Annual Maintenance Plan for lengthsman and P3 footpaths maintenance in 2019-20

13. Highways and environmental matters

13.1 Lengthsman and P3 footpaths

13.2 Highways – Matters to bring to the attention of Balfour Beatty

13.3 Lamp posts on Westland View – Update and agree next steps

13.4 Sewerage infrastructure and Welsh Water treatment works for Luston and Yarpole – Review information from Welsh Water and consider next steps

14. Appointment of Representatives

14.1 HALC representative and NAM nomination

14.2 Cawley Hall Management Committee representative(s)

14.3 Tree Warden

14.4 Footpath Officer

14.5 Working group members: Planning working group

Website working group

Finance working group

Management working group

Traffic working group

15. Review parish council policies and procedures: Standing Orders; Code of Conduct; Complaints procedure, Data Protection policy, Freedom of Information publication scheme, Financial Regulations, Equal opportunities policy, Grants and Donations policy, Planning policy and Communications policy

16. Decals for the adopted telephone kiosk, Luston

To consider decals to highlight the mini-library

17. Review financial support for broadband service at Cawley Hall

18. Matters for consideration at the next meeting (no discussion)

19. Date of Next Full Council Meeting.

To confirm the date of the next meeting, which is scheduled for 7.30pm on Monday 3 June 2019 at Cawley Hall, Eye.