

LUSTON GROUP PARISH COUNCIL

MINUTES OF THE LUSTON GROUP PARISH COUNCIL MEETING HELD AT 7.30 PM ON MONDAY 4 JUNE 2018 AT CAWLEY HALL, EYE, LUSTON

PRESENT: J COATES (VICE CHAIRMAN), A BRANDISH, P EDWARDS, A EGERTON, K WOOD, C PEARSON, R WOOLLEY AND G POULTON.

IN ATTENDANCE: WARD COUNCILLOR S BOWEN; R HEWITT (CLERK); AND THREE MEMBERS OF THE PUBLIC.

1. Acceptance of apologies for absence – I Stevens (Chairman) and E Coates.

2. Declarations of Interest

- 2.1 Disclosable Pecuniary. None.
- 2.2 Non-disclosable Pecuniary. None.
- 2.3 Non-Pecuniary. None.
- 2.4 Written requests for dispensation. None.

3. Approval of Annual Meeting minutes from 14 May 2018

DECISION: The minutes of the meeting were agreed and signed.

4. Clerk's Report and reports on meetings attended by parish councillors

The Clerk's report was noted.

5. Matters raised by local residents

The land between the telephone box and pumping station at Luston is overgrown and going into the brook. Welsh Water will be asked to cut the growth back.

Speeding on Eye Lane. The next Council Matters article in the Eye will remind drivers to take care and look out for walkers when using the road.

Potholes by Eyecote on the B4361 are marked but not repaired. The village sign for Eyton has not been replaced.

6. Ward Councillor S Bowen's Brief Report (for information only)

Ward Cllr. Bowen said the council continues to provide a wide range of services. The velocity patcher is working well in the current dry, warm weather. Cllr. Bowen has been re-elected chairman of the general scrutiny committee, which will have a busy schedule.

7. Planning

Update on planning decisions/ enforcement by Herefordshire Council. There were no updates reported.

8. Highways and environmental matters

8.1 Lengthsman and P3 footpaths. The grass is left on the Holy Well after strimming, in line with previous years. However, because the parish council agreed to trim every three weeks instead of every two weeks, the cuttings are more noticeable. **DECISION:** To monitor.

8.2 Highways – Matters to bring to the attention of Balfour Beatty. **DECISION:** Report potholes at Red Hill and request road signs to warn drivers of the higher elevation on the new bridge on Eye Lane.

8.3 Costs and proposed schedule for village gates and/ or road lining on B4361 at Luston. **DECISION:** Remove dragons teeth from the specification as these should be renewed by Balfour Beatty. The scheme will be reviewed when setting the 2019-20 budget.

8.4 Community Commissioning scheme – Projects requested include road signs, village gates and lining. **DECISION:** No action required.

9. Finance

9.1 Payments for consideration:

D C Gardening Services, lengthsman – £192.00

A C Electrics, install defibrillator at Eyton – £66.00

Clerk, Office 365 Business Premium subscription (12 months) – £135.36

Clerk, wages (May 2018) – £507.98

Tangled Web Solutions, SSL certificate for lustonparishes.gov.uk – £125.00

DECISION: Payments were approved, and cheques signed.

9.2 Review direct debit payments:

Airband, broadband service June 2018 – £60.00

DECISION: The agreed direct debit payment was noted.

9.3 Purchase of portable hard drive. **DECISION:** It was agreed to purchase an encrypted portable hard drive to back up the parish laptop.

10. Neighbourhood Development Plan

The meeting considered advice from the neighbourhood planning team leader, Herefordshire Council. Unless there are fundamental issues the recommendation is to await the review of the core strategy which is anticipated in 2019-20. **DECISION:** The proposed review of the neighbourhood development plan was put on hold pending the outcome of the core strategy review by Herefordshire Council.

11. Defibrillators at Eyton and Luston

DECISION: Cllrs. Brandish and Woolley kindly agreed to check the Luston defibrillator regularly, and for their names to be included in the registration with West Midlands Ambulance Service. The Eyton defibrillator will also need to be checked on a regular basis, and a request will be made for volunteers. Heartstart training will be organized for late July or early September 2018.

12. HALC training schedule

DECISION: Cllr. Egerton will attend ‘Planning with the Community’ on 16 June 2018 (£100.00 plus VAT).

13. Appointment of Representatives

13.1 Cawley Hall Management Committee representative(s). **DECISION:** Cllrs. Brandish and Woolley.

13.2 Tree Warden. The position is vacant.

13.3 Footpath Officer.

13.4 Working group members:

Planning working group. **DECISION:** Cllrs. Coates, Edwards, Egerton and Pearson.

Website working group. **DECISION:** Cllrs. Stevens and Wood.

Finance working group. **DECISION:** Cllrs. Pearson, Poulton and Stevens.

Management working group. **DECISION:** Cllrs. Egerton, Poulton and Woolley.

Traffic working group. **DECISION:** Cllrs. Brandish, Pearson, Stevens and Woolley.

14. Review parish council policies and procedures: Standing Orders; Code of Conduct; Complaints procedure, Data Protection policy, Freedom of Information publication scheme, Financial Regulations, Equal opportunities policy, Grants and Donations policy, Planning policy and Communications policy

DECISION: The management working group will look at the new NALC standing orders and review the financial regulations.

15. Matters for consideration at the next meeting (no discussion) – None.

16. Date of Next Full Council Meeting

DECISION: The next meeting will be at 7.30pm on Monday 2 July 2018 at Cawley Hall, Eye.

There being no further business, the meeting closed at 8.25 pm.

Signed as a true record _____

Date _____