

LUSTON GROUP PARISH COUNCIL

PARISH COUNCILLORS ARE SUMMONED TO ATTEND THE NEXT PARISH COUNCIL MEETING TO BE HELD AT **7.30 PM ON MONDAY 4 JUNE 2018 AT CAWLEY HALL, EYE, LUSTON**

1. Acceptance of apologies for absence

2. Declarations of interest and written requests for dispensation on agenda items

- 2.1 Disclosable Pecuniary
- 2.2 Non-disclosable Pecuniary
- 2.3 Non-Pecuniary
- 2.4 Written requests for dispensation

3. Approval of Annual Meeting minutes from 14 May 2018

4. Clerk's Report and reports on meetings attended by parish councillors

5. Matters raised by local residents

(Residents to raise local matters)

6. Ward Councillor S Bowen's Brief Report (for information only)

(Items raised for decision will be placed on the agenda for the next meeting)

7. Planning

Update on planning decisions/ enforcement by Herefordshire Council.

8. Highways and environmental matters

- 8.1 Lengthsman and P3 footpaths.
- 8.2 Highways – Matters to bring to the attention of Balfour Beatty.
- 8.3 Review costs and proposed schedule for village gates and/ or road lining on B4361 at Luston.
- 8.4 Consider additional projects for Community Commissioning scheme.

9. Finance

9.1 Payments for consideration:

- D C Gardening Services, lengthsman – £ tbc
- D C Gardening Services, footpaths – £ tbc
- A C Electrics, install defibrillator at Eyton – £66.00
- Clerk, Office 365 Business Premium subscription (12 months) – £135.36
- Clerk, wages (May 2018)
- Tangled Web Solutions, SSL certificate for lustonparishes.gov.uk – £125.00

9.2 Review direct debit payments:

- Airband, broadband service, June 2018 – £60.00

9.3 Proposal to purchase portable hard drive to back up the parish laptop

10. Neighbourhood Development Plan

Review advice from neighbourhood planning team leader, Herefordshire Council

11. Defibrillators at Eyton and Luston

Consider process to check devices, registration with West Midlands Ambulance Service and organisation of Heartstart training

12. Review HALC training schedule

13. Appointment of Representatives

13.1 Cawley Hall Management Committee representative(s)

13.2 Tree Warden

13.3 Footpath Officer

13.4 Working group members: Planning working group

Website working group

Finance working group

Management working group

Traffic working group

14. Review parish council policies and procedures: Standing Orders; Code of Conduct; Complaints procedure, Data Protection policy, Freedom of Information publication scheme, Financial Regulations, Equal opportunities policy, Grants and Donations policy, Planning policy and Communications policy

15. Matters for consideration at the next meeting (no discussion)

16. Date of Next Full Council Meeting.

To confirm the date of the next meeting, which is scheduled for 7.30pm on Monday 2 July 2018 at Cawley Hall, Eye.

Clerk to Luston Group Parish Council,
30 May 2018.