

LUSTON GROUP PARISH COUNCIL

MINUTES OF THE LUSTON GROUP PARISH COUNCIL MEETING HELD AT 7.30 PM ON MONDAY 5 MARCH 2018 AT CAWLEY HALL, EYE, LUSTON

PRESENT: I STEVENS (CHAIRMAN), J COATES (VICE CHAIRMAN), A BRANDISH, P EDWARDS, A EGERTON, K WOOD, C PEARSON, R WOOLLEY AND G POULTON.

IN ATTENDANCE: WARD COUNCILLOR S BOWEN; R HEWITT (CLERK); AND THREE MEMBERS OF THE PUBLIC.

1. Acceptance of apologies for absence – E Coates.

2. Declarations of Interest

- 2.1 Disclosable Pecuniary. None.
- 2.2 Non-disclosable Pecuniary. None.
- 2.3 Non-Pecuniary. None.
- 2.4 Written requests for dispensation. None.

3. Approval of minutes from 5 February 2018

DECISION: the minutes of the meeting were agreed and signed.

4. Clerk's Report and reports on meetings attended by parish councillors

The Clerk's report was noted.

5. Matters raised by local residents

A member of the public asked why a large pothole by Eyecote on the B4361 was taking so long to repair and was concerned that the diversion for the forthcoming closure of Eye Lane should divert traffic via the B4362 or Leominster.

The work of the gritters in clearing the road through Luston and Eye Lane, and the Good Neighbour scheme for help in clearing snow from local driveways was praised. Empty grit boxes will be refilled by Balfour Beatty.

6. Ward Councillor S Bowen's Brief Report (for information only)

Ward Cllr. Bowen provided a written report which was noted and added that Balfour Beatty is to put a camera down the drain at Holy Well to find out why it is not draining. The deterioration of the road between Eyton and Kingsland has been pointed out to the locality steward. The large pothole by Eyecote will be re-reported to Balfour Beatty. Local landowners are responsible for clearing and maintaining hedges and ditches that adjoin the highway.

Planning application 174097 Mile End is likely to require re-consultation. Ward Cllr. Bowen said he has requested the application is considered by Herefordshire Council's planning committee.

7. Planning

7.1 180262 Meadow View, Luston, HR6 0EB. Proposed removal of existing garage and timber outbuildings and proposed two storey extension. **COMMENT:** The group parish council agreed to comment that the application is supported.

7.2 180639 Walnut Tree Cottage, Luston HR6 0EB. Fell two small elm trees due to proximity to buildings and to stabilise bank. **COMMENT:** The group parish council commented that the application for tree works is supported subject to the replanting of a disease resistant Elm, or similar, in an appropriate location at the property.

7.3 Update on planning decisions/ enforcement by Herefordshire Council. Planning permission has been granted for 173759 Broad Farm. Works to trees within a conservation area are allowed for 180169 Eastholme, 174807, 6 Townsend Park, and 174119 The Steppes.

8. Highways and environmental matters

8.1 Maintenance of brook above Luston by riparian owners. The group parish council thanked the landowner above the school for work done to clear the brook of obstructing trees. **DECISION:** No action required.

8.2 Lengthsman and P3 footpaths. **DECISION:** A large tree by footpath LJ17 will be brought to the attention of the landowner as it may pose a risk to walkers.

8.3 Highways – Matters to bring to the attention of Balfour Beatty. **DECISION:** Re-report pothole on B4361 by Eyecote highlighting the potential risk to vehicles.

8.4 Review proposed SID socket agreement from Balfour Beatty. **DECISION:** The location of proposed sockets will be reviewed by the traffic working group and considered at the next meeting.

8.5 Consider proposed cost of village gates and associated works at Luston. Balfour Beatty has requested the group parish council suggest which elements of the village gates project to implement, and a quotation will then be provided. **DECISION:** The traffic working group will review how to break the work down and suggest a schedule of work to consider at the next meeting.

9. Finance

9.1 Payments for consideration:

D C Gardening Services, lengthsman – £132.00

D C Gardening Services, footpaths – £352.80

Tangled Web Solutions, hosting and maintenance of website – £300.00

Community Eye, donation – £150.00

The Clerk (salary, February 2018) – £478.81

DECISION: Payments were approved and cheques signed.

9.2 Review direct debit payments:

Airband, broadband service March 2018 – £60.00

DECISION: The agreed direct debit payment was noted.

9.3 Consider support contract for the two Speed Indicator Devices. **DECISION:** The proposed annual maintenance contract from SWARCO was agreed and will take effect following the end of the 1-year warranty period. The total cost is £410.00 plus VAT.

9.4 Proposal to subscribe to Microsoft Office 365, which includes Skype Business to enable residents to participate in meetings over the internet. **DECISION:** An Office 365 subscription for the group parish council laptop was agreed for a period of 12 months at a cost of £112.80.

10. Neighbourhood Development Plan

The meeting considered advice from Herefordshire Council's neighbourhood planning officer on the review process. **DECISION:** To make an informal 'wish list' of changes to review with the neighbourhood planning officer. A decision on which, if any, parts of the neighbourhood plan to review will be taken once the process required to review each item on the list is fully understood. The Clerk will present the informal 'wish list' to the neighbourhood planning officer based on input from councillors.

11. Historic England listing for the Old Forge

Historic England has developed a joint policy with Royal Mail on the listing of postboxes such as that at the Old Forge. As the postbox is set into the wall of the Old Forge it is covered by the existing Grade II listing. Ward Cllr. Bowen said this has been confirmed by the conservation officer at Herefordshire Council. **DECISION:** No action required.

12. Proposal to commission a contractor to help with the installation of the defibrillator(s) and cabinet(s)

The defibrillator cabinet has been installed at the Balance Inn. The defibrillator cabinet at Eyton requires a site meeting to agree the location. **DECISION:** Install the defibrillator in the Balance Inn cabinet. Meet to agree location for defibrillator cabinet at Eyton.

13. Offer to assist with village projects from Manor Developments

The company building houses opposite the Balance Inn has offered to help with village projects. **DECISION:** It was agreed to thank the company, and propose the following projects:

- Place a bench by the telephone box in Luston (precise location to be confirmed);
- Assist the school with replacement signs that the group parish council understands are needed; and
- Build shelving in the telephone box for a planned library of donated books (the group PC has adopted the telephone box and BT is to remove the telephone equipment).
This project is dependent on BT first removing the equipment.

14. External lighting, Bridge Street Leisure Centre

The meeting noted the matter was raised last April. Ward Cllr. Bowen said Halo Leisure has not responded to an enquiry to see what can be done to improve the lighting at the leisure centre. **DECISION:** Support Ward Cllr. Bowen's suggestion to follow up with the operator on the matter.

15. Proposal to hold the Annual Parish Meetings on a separate evening to the Annual Meeting of the group parish council

Advice from HALC regarding the scheduling of Annual Parish Meetings was noted. **DECISION:** The Annual Parish Meetings will be held on Monday 23 April 2018 (St George's Day), ideally at the Balance Inn. Up to £200.00 was agreed to provide a buffet for members of the public attending the meetings. The management working group was asked to plan the details of the event.

16. Matters for consideration at the next meeting (no discussion) – No matters were raised.

17. Date of Next Full Council Meeting

DECISION: The next meeting will be at 7.30pm on Monday 9 April 2018 at Cawley Hall, Eye.

There being no further business, the meeting closed at 9.35 pm.

Signed as a true record _____

Date _____