

LUSTON GROUP PARISH COUNCIL

MINUTES OF THE LUSTON GROUP PARISH COUNCIL MEETING HELD AT 7.15 PM ON MONDAY 6 NOVEMBER 2017 AT CAWLEY HALL, EYE, LUSTON

PRESENT: I STEVENS (CHAIRMAN), J COATES (VICE CHAIRMAN), A BRANDISH, P EDWARDS, A EGERTON, K WOOD, C PEARSON AND G POULTON.

IN ATTENDANCE: MR P DEELEY, RCA REGENERATION LTD; R HEWITT (CLERK); AND 10 MEMBERS OF THE PUBLIC.

1. Acceptance of apologies for absence – R Woolley.

2. Declarations of Interest

- 2.1 Disclosable Pecuniary. None.
- 2.2 Non-disclosable Pecuniary. None.
- 2.3 Non-Pecuniary. None.
- 2.4 Written requests for dispensation. None.

3. Approval of minutes from 2 October 2017

DECISION: The minutes of the meeting were agreed and signed. Thanks were given to the outgoing tree officer, Mr Richard Pollard.

4. Co-opt a new member of the group parish council

DECISION: Mrs Ann Brandish of Willow Croft, Luston was co-opted. Mrs Brandish signed the Acceptance of Office and joined the meeting.

5. Proposed development of field by Bury corner, Luston

Mr R Deeley, RCA Regeneration Ltd. presented an overview of proposed development of eight dwellings on part of the field by Bury corner. Concern was raised regarding access to the proposed site, which is included in the neighbourhood development plan. It was noted that the layout in the presentation is indicative only, however, the request was made for plots in line with the density in neighbouring dwellings, to have sufficient space for off-road parking for two cars, and to consider providing an open space.

The Chairman thanked Mr Deeley for consulting with the group parish council. Mr Deeley then left the meeting.

6. Matters raised by local residents

A member of the public said it will no longer be possible to move the postbox from the A49, which was to have been the first step in reinstating a collection service at Ashton, as the landowner has not provided permission. The parish council agreed to look at alternative options to source a postbox at the next meeting.

A member of the public said dog fouling was very bad. It was agreed to remind dog walkers to pick up after their pets. The pavement outside the Chapel is still flooding at times of heavy rainfall. It was noted the defect has been reported to Balfour Beatty. Potholes were reported on Eye Lane, and the Red Hill patch remains outstanding. A blocked drain reported on Townsend Park will be passed to Balfour Beatty. The slow down sign on the A49 is still faulty and will be reported to Highways England as an intermittent fault.

7. Ward Councillor S Bowen's Brief Report (for information only)

Ward Cllr. Bowen sent his apologies. A written report from Cllr. Bowen was noted.

8. Highways and environmental matters

8.1 Maintenance of brook above Luston by riparian owners. The meeting noted the landowner above the school has committed to clearing the brook. **DECISION:** Write to the primary school to raise awareness of riparian owner responsibilities.

8.2 Consider finance working group's proposed cost for parishes to hire a SID. The proposed hire fees were considered. **DECISION:** The cost to hire one SID will be £200.00 and the cost for two SIDs will be £350.00. The parish council that hires the SID(s) will need to ensure insurance cover under their policy and have an appropriate socket. Each period of hire will be for 28 days.

8.3 Lengthsman and P3 footpaths. **DECISION:** Clear weeds from oak tree at Eyton Common.

8.4 Highways – Matters to bring to the attention of Balfour Beatty. **DECISION:** A patch where the C1040 was widened towards Kingsland from Eyton will be reported to Balfour Beatty. A raised manhole cover on the pavement by the Willows has been reported, and will be checked against an update highlighted in the locality steward's weekly report.

8.5 Consider proposed cost of village gates and associated works at Luston. Drawings and approximate costings were considered. **DECISION:** A decision was postponed so that a request can be made to Balfour Beatty to reduce the width of the B4361 by half at each end of Luston, and give priority to traffic leaving the village. The Area Ambassador of the Police and Crime Commissioner will be approached to ask for financial assistance with the cost once the specific project is confirmed.

8.6 Consider proposal for the traffic working group to propose locations and numbers of road name signs in the parishes. **DECISION:** The traffic working group, with the addition of Cllr. Egerton, will look at the roads and make some recommendations for name signs.

9. Finance

9.1 Payments for consideration:

D C Gardening Services, lengthsman – £912.00

D C Gardening Services, footpaths – £1,943.52

G R Poole, topping of commons – £216.00

Orphans Press, NDP documents – £281.80

Eye PCC, churchyard maintenance – £250.00

Eyton PCC, churchyard maintenance – £210.00

The Clerk, cost of teleconference system and VGA cable – £403.51

The Clerk (salary, October 2017) – £478.81

DECISION: Payments were approved and cheques signed.

9.2 Review direct debit payments:

Airband, broadband service October and November 2017 – £120.00

DECISION: The agreed direct debit payments were noted.

9.3 Consider draft 2018-19 precept and review the effectiveness of financial internal controls. The finances of the group parish council for 2017-18 to date were reviewed. The budget for 2018-19 proposed by the finance working group was considered. **DECISION:** The budget was agreed and the precept for 2018-19 set at £15,000. The increase is primarily due to the ending of the grant provided for lengthsman activity which will be wholly funded by the group parishes from 2018-19. Internal financial controls were reviewed and considered to be effective.

9.4 Request for electronic banking from lengthsman due to closure of local Santander branch.

DECISION: No action required as it is understood deposits are possible via the Post Office.

10. Planning

10.1 173634 – Guernsey Cottage, Luston, HR6 0EB. Works to Magnolia and Yew tree.

COMMENT: The group parish council agreed to request that the Norway Spruce is retained as it is felt to have amenity value for the surrounding area. There was no objection to the proposed works to the Magnolia and Yew tree.

10.2 173958 – Doreen-A, Luston, HR6 0EB. Proposed works to length of conifers that have formed a hedge all along one side of the property boundary, about 30ft, and wish to replace with fencing and lower level hedging. **COMMENT:** The group parish council agreed to support the proposed tree work.

10.3 Update on planning decisions/ enforcement by Herefordshire Council. Planning permission for 173351 Guernsey Cottage; and Listed building consent for 172819 4 Luston Court Barns. Enforcement has informed the Clerk that a planning application is expected shortly re: wood chipping at Mile End Farm, The Broad.

11. Neighbourhood Development Plan

The meeting noted the indicative number of dwellings for allocated sites 136/212 and 136/214 has been agreed with Herefordshire Council, and that the Luston Group Neighbourhood Development Plan was updated accordingly by the Clerk under delegated powers. Printed copies of the neighbourhood development plan have been made available for members of the public, and councillors, and an information notice published on noticeboards and the Eye. The group parish council website has been updated as well. The referendum on the Luston Group Neighbourhood Development Plan will be on Thursday 23 November 2017. **DECISION:** Cllr. Brandish kindly offered to be a polling observer on the day of the referendum.

12. Proposed litter pick

DECISION: It was agreed to pick up litter along Eye Lane and around Luston for one hour from 10am on Sunday, 3 December 2017. The litter pick will start at Cawley Hall, and equipment will be requested from Balfour Beatty. Cllr. Poulton kindly offered to provide refreshments. Notices will be posted on noticeboards and in the Eye to raise awareness of the litter pick.

13. Boundary Commission consultation on revised proposals for West Midlands parliamentary constituency boundaries

Postponed to the next meeting.

14. Rights of Way Improvement Plan consultation

Unable to consider due to insufficient time.

15. Consultation: Kimbolton Neighbourhood Plan (Reg. 16)

Unable to consider due to insufficient time.

16. Review membership of group parish council working groups

Postponed to the next meeting.

17. Clerk's Report and reports on meetings attended by parish councillors

The Vice Chairman asked the meeting to note the HALC AGM on 25 November 2017, at which the Chairman will be presenting on the initiative to enable residents to listen to meetings remotely.

18. Matters for consideration at the next meeting (no discussion) – None.

19. Date of Next Full Council Meeting

DECISION: The next meeting will be at 7.30pm on Monday 4 December 2017 at Cawley Hall, Eye.

There being no further business, the meeting closed at 9.55 pm.

Signed as a true record _____

Date _____