

LUSTON GROUP PARISH COUNCIL

MINUTES OF THE LUSTON GROUP PARISH COUNCIL MEETING HELD AT 7.30 PM ON MONDAY 2 OCTOBER 2017 AT CAWLEY HALL, EYE, LUSTON

PRESENT: I STEVENS (CHAIRMAN), J COATES (VICE CHAIRMAN), P EDWARDS, A EGERTON, C PEARSON, G POULTON AND R WOOLLEY.

IN ATTENDANCE: WARD COUNCILLOR S BOWEN; R HEWITT (CLERK); AND 18 MEMBERS OF THE PUBLIC.

1. Acceptance of apologies for absence – K Wood. The meeting noted the resignation of Mr M Morgan.

2. Declarations of Interest

- 2.1 Disclosable Pecuniary. None.
- 2.2 Non-disclosable Pecuniary. None.
- 2.3 Non-Pecuniary. None.
- 2.4 Written requests for dispensation. None.

3. Approval of minutes from 4 September 2017

DECISION: The minutes of the meeting were agreed and signed. It was agreed to meet at 7.00 pm when a speaker is due to attend a meeting, subject to availability of the hall.

4. Matters raised by local residents

A member of the public said the cover of Community Eye is displaying the old parish council website address. Concern was expressed that the B4361 through Luston has yet to be cleared of weeds growing in the gutters. Gully trucks were reported to have done work at Luston, and it was felt they should undertake preventive work like this more often than once per year. The view was expressed that more should be done to address speeding through Luston in addition to deployment of speed indicator devices. The Chairman said the plan is to share the data gathered by the SIDs with enforcement.

Cllr. Edwards thanked Ward Cllr. Bowen for requesting the repair of the slow down sign on the A49 at Ashton, which is now working properly. Cllr. Coates (Vice Chairman) said a page from a 2014 group parish council newsletter, which had been posted to a property in Eyton, was reported as being unwelcome by the recipient.

5. Ward Councillor S Bowen's Brief Report (for information only)

Ward Cllr. Bowen said it had not been possible to prepare a written report about the reports of unreasonable noise and disturbance caused by wood chipping operations at the Broad as the latest information was only obtained at 5pm today. The landowner is going through the planning process, and an application is expected to be completed soon. The overspend on the renovation of Blueschool House, Hereford, is to be the subject of an audit and peer review.

A meeting of Luston Group's Good Neighbour Scheme held earlier this evening went well. There have been 20 requests for help to date. If possible, the group would like to put a leaflet about the scheme in the Welcome Pack. The Community Lunch and group parish council were thanked for their financial donations in support of the scheme.

6. Neighbourhood Development Plan

6.1 The Delegated Decision Statement on the Luston Group Neighbourhood Development Plan and updated policies maps for Eyton village and Luston village were supported. The proposed indicative number of dwellings for allocated sites 136/212 and 136/214 were debated. **DECISION:** For a working group to meet with neighbourhood planning, Herefordshire Council, and HALC to discuss the indicative numbers for allocated sites 136/212 and 136/214. The working group was agreed to include: The Chairman, Cllrs. Egerton and Poulton and a member of the steering group. The Clerk was asked to amend the NDP document in line with the outcome of the meeting with the planners.

6.2 Guidance on parish council communications during referendums was noted. **DECISION:** The text of an information notice to raise awareness of the date of the referendum, and encourage local people to use their vote was agreed. The notice will be submitted to the Eye and placed on noticeboards. It was agreed to pay for a print run of 25 copies of the Luston Group Neighbourhood Development Plan and policies maps for councillors and for members of the public.

7. Highways and environmental matters

7.1 Speed data from Speed Indicator Devices (SIDs). The data gathered from the spring and summer deployments was reviewed. **DECISION:** The data will be shared with the Safer Roads Partnership to encourage enforcement to be carried out.

7.2 Consider enquiry from Orleton Parish Council expressing an interest in hiring the SIDs. **DECISION:** The finance working group was asked to propose an appropriate hire charge, and procedure.

7.3 Lengthsman and P3 footpaths. The spraying of weeds in the gutters and on pavements through Luston village is expected to be completed shortly. Once the weeds are cleared Balfour Beatty will sweep the roads.

7.4 Review proposed locations for SID socket at Nordan. **DECISION:** It was agreed to request a SID socket is located to the south of the bridge on the B4361 by the field adjacent to Millennium Cottage.

[Ward Cllr. Bowen left the meeting.]

7.5 Proposal to erect signs for road names, such as Eye Lane, Yarpole Lane and Tunnel Lane. **DECISION:** Balfour Beatty will be asked to provide a cost for the erection of road name signs on all the lanes in the parishes.

7.6 Consultation on proposal to divert part of footpath EX13 at Eye. **DECISION:** There was no objection to the proposed diversion.

7.7 Highways – Matters to bring to the attention of Balfour Beatty. **DECISION:** To report a raised drain cover on the pavement by the entrance to the Willows, and an overhanging hedge by the Balance Inn which is growing into the footpath.

8. Finance

8.1 Payments for consideration:

D C Gardening Services, lengthsman – £168.00

Grant Thornton, external audit – £120.00

The Clerk (salary, September 2017) – £478.81

DECISION: Payments were approved and cheques signed.

8.2 Review direct debit payments:

Airband, broadband service September 2017 – £60.00

DECISION: The agreed direct debit payment was noted.

8.3 Review external audit, 2016-17 annual return. The external auditor's report was noted.

The report and certificate has been published on www.lustonparishes.gov.uk.

8.4 Consider request for donation from Eye PCC for churchyard maintenance. **DECISION:**

A donation of £250.00 was agreed, based on the 2017-18 precept.

8.5 Sign contract with BT to adopt the Luston telephone kiosk. **DECISION:** The contract was agreed and signed.

DECISION: A budget of £400.00 was agreed to purchase a Jabra 810 MS.

8.7 Consider request for a donation for churchyard maintenance from Eyton PCC.

DECISION: A donation of £210.00 was agreed, based on the 2017-18 precept.

8.8 Request for electronic banking from lengthsman due to closure of local Santander branch.

DECISION: Postponed to the next meeting.

9. Planning

9.1 173351 – Guernsey Cottage, Luston, HR6 0EB. Proposed 2 Bay oak framed garage to Guernsey Cottage. **COMMENT:** The group parish council supports the planning application subject to the garage not interfering with the trees in the garden.

9.2 173186 – The Steppes, Luston, HR6 0EA. Proposed erection of detached garage with accommodation (occasional holiday let use). **COMMENT:** The group parish council supports the planning application so long as the proposed garage is within the settlement boundary, and the soakaway is located to the East of the garage so that water run-off is directed into the applicant's garden.

9.3 172819 – 4 Luston Court Barns, Eye Lane, Luston, HR6 0DU. Propose to install wood burning stove and flue/chimney. Listed Building Consent. **COMMENT:** The group parish council supports the planning application.

9.4 Consider appointment of tree officer – The resignation of R Pollard as tree officer was noted. **DECISION:** Cllr. A Egerton was appointed tree officer.

9.5 Update on planning decisions/ enforcement by Herefordshire Council. Planning refused for 163479 Land at Townsend Park and 172686 Land at the Nest.

10. Review estimated timing to receive faculty to place the Eyton defibrillator at All Saints Church

The meeting noted that Eyton PCC believes the faculty process, which is necessary to place the defibrillator on the external boundary wall, will take a few months rather than two years.

DECISION: To save the cost of the faculty it was agreed to place the defibrillator on the wall of Old School House, subject to the consent of the owner.

11. Consider Minerals and Waste Local Plan (MWLP) – Issues and Options consultation – Noted.

12. Consider reports of ongoing noise incidents at the Broad

The group parish council noted a report from Cllr. A Egerton on the noise and disturbance concerns raised by residents in connection with wood-chipping operations at the Broad.

DECISION: The concerns raised in the report will be passed to planning enforcement, Herefordshire Council.

13. Rights of Way Improvement Plan consultation

Postponed to the next meeting.

14. Proposed litter pick

Postponed to the next meeting.

15. Clerk’s Report and reports on meetings attended by parish councillors

Postponed to the next meeting.

16. Matters for consideration at the next meeting (no discussion)

A request was made for written reports by the ward councillor.

17. Date of Next Full Council Meeting

DECISION: The next meeting will be at 7.30pm on Monday 6 November 2017 at Cawley Hall, Eye.

There being no further business, the meeting closed at 10.07 pm.

Signed as a true record _____

Date _____