

LUSTON GROUP PARISH COUNCIL

PARISH COUNCILLORS ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF LUSTON GROUP PARISH COUNCIL TO BE HELD AT 7.45 PM ON MONDAY 8 MAY 2017 AT CAWLEY HALL, EYE, LUSTON

1. Election of Chairman

2. Chairman's acceptance of office

3. Receive apologies for absence

4. Declarations of Interest.

4.1 Disclosable Pecuniary

4.2 Non-disclosable Pecuniary

4.3 Non Pecuniary

4.4 Written requests for dispensation

5. Election of Vice Chairman

6. Approval of minutes from 3 April 2017

7. Matters raised by local residents.

(Residents to raise local matters)

8. Ward Councillor S Bowen's Brief Report (for information only)

(Items raised for decision will be placed on the agenda for the next meeting)

9. Planning.

9.1 170888 and 170889 – Berrington Hall, Berrington, HR6 0DW. Proposed art installation.

9.2 Update on planning decisions/ enforcement by Herefordshire Council

10. Finance

10.1 Consider risk assessment and insurance policy

10.2 Consider Governance Statement 2016-17

10.3 Consider Annual Return 2016-17

10.4 Payments for consideration:

DC Gardening Services (lengthsman) – £114.00

SWARCO Traffic Limited – £4,759.16

Came and Company (parish council insurance) – £tbc

Cawley Hall, meeting room hire – £tbc

The Clerk (salary, April 2017)

10.5 Appointment of lengthsman and P3 footpaths contractor, and contracts for 2016-17

11. Highways and environmental matters

11.1 Review drawings for village gates at Luston

11.2 Brook above Luston

11.3 Lengthsman and P3 footpaths

11.4 Highways – Matters to bring to the attention of Balfour Beatty

12. Appointment of Representatives

12.1 HALC representative and NAM nomination

12.2 Cawley Hall Management Committee representatives

12.3 Tree Warden

12.4 Footpath Officer

12.5 Working group members: Planning working group

Website working group

Finance working group

Management working group

Traffic working group

13. Review parish council policies and procedures: Standing Orders; Code of Conduct; Complaints procedure, Data Protection policy, Freedom of Information publication scheme, Financial Regulations, Equal opportunities policy, Grants and Donations policy, Planning policy and Communications policy

14. Defibrillator at Luston

Confirm location for the defibrillator and cabinet

15. Neighbourhood Development Plan

Update on examination and next steps

16. Consultation: Kimbolton Neighbourhood Plan (Reg. 14)

17. Consultation: Yarpole Group Neighbourhood Plan (Reg. 16)

18. Consider proposed schedule for parish council meetings 2017/18

19. Clerk's Report and reports on meetings attended by parish councillors

20. Matters for consideration at the next meeting (no discussion)

21. Date of Next Full Council Meeting.

To confirm the date of the next meeting, which is scheduled for 7.30pm on Monday 5 June 2017 at Cawley Hall, Eye.

Signed

Clerk to Luston Group Parish Council,
3 May 2017.